

## SPECIAL PARKING

Permits to allow vehicles to park in one of the special parking spaces (service vehicle or reserved parking) must be obtained from the Parking Office, Facilities Services (Stores Building). Such permits are issued only upon production of appropriate documentation.

*Please consult the Parking Office staff for details.*

Service vehicle permits allow parking in designated parking stalls throughout the campus or in any staff parking area. Vehicles parked in pay parking areas must display a valid pay parking permit.

Handicapped parking permits are obtained from the College Health Nurse, Room B119, for temporary use, or from Social Planning and Research Council of BC for long term use.

Vehicles without appropriate permits parked in special parking spaces will be immediately subject to a parking ticket and/or towing without warning at the owner's expense and risk.

## VISITORS

Visitors to The University College of the Cariboo may park in any pay parking lot provided they either pay the posted fee (\$1.00) or display a courtesy parking permit, valid for that day. These permits are available from the parking office, or designated executives. Call 828-5368 for further information.

In addition, a limited number of metered short term parking spaces are available at the Campus Activity Centre (Lot K), near the front entrance to A Block of the Main Building (Lot Q), in designated spaces near the Library (Lot L), and Cafeteria (Lot C). Time violators are subject to a parking ticket and/or towing away without warning at the owner's expense and risk.

## DINING ROOM

Visitors to The University College of the Cariboo Dining Room may park in the staff parking lot closest to the Cafeteria at any time after 5:00 p.m.

## VIOLATIONS

Any vehicle in violation of these regulations (except those parked in restricted areas and special parking spaces which are subject to an immediate ticket and towing) will receive:

■ **First violation:** Warning ticket

■ **Subsequent:** \$10.00 fine

**Where three (3) fines remain unpaid, all further violations will result in the vehicle being towed.**

■ **Towing:** Approximately \$70.00

*(Charges are set by the towing company)*

### PARKING FINES MAY BE PAID:

#### By mail:

Parking Fines Payment  
Finance Department, Cariboo College  
P.O. Box 3010, Kamloops, BC V2C 5N3

#### In person:

Finance Department, 1st Floor, A Block  
or  
Facilities Services (Stores Building)

## APPEALS

A Parking Appeal Committee, with staff and student members will hear appeals in regards to all parking violations. Appeals must be presented in writing within 10 calendar days. Forms for appealing warnings, fines, or towing charges are available at the Parking Office, Facilities Services Department (Stores Building).

There is a **\$10.00 fee** which will be returned if the appeal is successful. If the appeal is unsuccessful, the fee will be used to discharge the ticket.

**Effective date:** August 31, 1993

#### Issued by:

*The University College  
of the Cariboo  
Parking Office  
Facilities Services Department*

# U C C PARKING GUIDE

**All vehicles must be parked either  
in a designated parking lot or in a  
special parking space  
(providing the vehicle has  
the correct permit).**

**It is the user's responsibility to  
ensure that all permits/passess are  
clearly displayed on the  
driver's side windshield or dash.**



THE  
UNIVERSITY  
COLLEGE  
OF THE  
CARIBOO



PARKING LOTS

Staff: *Staff Permit Required*  
Students/Visitors: *Current Daily or Long Term Pass or metered parking*

SPECIAL PARKING SPACES

Reserved: *Permit Required*  
Handicapped: *Permit Required*  
Service Vehicle: *Permit Required*  
Motorcycle: *Free parking in designated areas*  
Bicycle: *Free in racks outside most buildings.*  
Visitor: *Metered*

RESTRICTED AREAS

Vehicles shall not be parked in:

- College roadways
- Emergency or Fire lanes
- Entrances to/from parking lots
- Any area not clearly marked as a parking lot
- Such a way as to block other vehicles or impede travel

Any vehicle which is improperly parked and/or parked in one of the designated parking lots or special spaces without displaying a proper parking permit or pass will be subject to a parking ticket and/or towing away without warning at the owner’s expense and risk.

STUDENT PARKING

Except for handicapped parking (providing the correct permit has been displayed) all student vehicles must be parked in one of the designated pay parking lots.

DAILY CHARGE

Pay parking lot users must clearly display a valid pass, indicating that they have paid the fee (\$1.00) for the current day, at any time between 8:00 a.m. and 5:00 p.m., Monday to Friday inclusive. At other hours, on Saturdays, Sundays, statutory holidays, and on any other days when the College is officially closed, there is no charge for using the pay parking lots.

Vehicles in pay parking lots from 8:00 a.m. to 5:00 p.m. Monday to Friday inclusive and not clearly and visibly displaying a valid parking pass will be subject to a parking ticket and/or towing away without warning at the owner’s expense and risk.

*Daily pass can be purchased from ticket dispensing machines located in each pay parking lot. Any difficulty encountered with these machines should be reported immediately to the Parking Office, Facilities Services ( Stores Building), or call 828-5368.*

LONG TERM PASSES

Long term parking passes may be purchased at the Campus Activity Centre Bookstore. Passes are available for pre-paid parking for a two week period (\$9.00) or a semester pass (\$50.00).  
*Please Note: Such parking passes do not guarantee a parking space and no refunds are given for days not used.*

STAFF PARKING

FULL-TIME REGULAR STAFF

Parking for full-time regular staff is by annual staff permit only which must be affixed to the inside lower left corner of the windshield. Permits are available from the Parking Office, Facilities Services (Stores Building).

If a staff vehicle is replaced, Facilities Services Department should be advised. Staff who regularly use a variety of vehicles may register a second vehicle and receive a second annual staff permit. However, only one such vehicle may be parked in any staff parking lot at any one time. Violators will be subject to a parking ticket and/or towing away without warning at the owner’s expense and risk.

A vehicle with a valid annual staff permit displayed may park in any lot which is designated “Staff parking lot”.

Annual staff permit holders who park in pay lots must display a valid paid pass. An annual staff permit does not grant permission to park for free in a pay lot.

TEMPORARY STAFF

Full-time staff whose appointment is for less than four months and part-time staff will be issued temporary staff permits valid for the term of appointment. Temporary staff parking permits are available from the Parking Office, Facilities Services (Stores Building).

Temporary staff permits must be clearly displayed on the left side of the dashboard of the vehicle to which they apply.

A vehicle displaying a temporary staff permit may park in any lot designated “staff parking lot”. Temporary staff who park in pay lots must display a valid paid parking pass. A temporary staff permit does not grant permission to park for free in a pay lot.

Any vehicle in a staff parking lot that is not at any time clearly displaying either a valid annual staff permit or a valid temporary staff permit will be subject to a parking ticket and/or towing away without warning at the owner’s expense and risk.