

TRU LIBRARY
75125666

CARIBOO

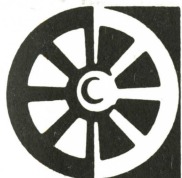
COLLEGE

ANNUAL REPORT

April 1, 1979 - March 31, 1980

LE
3
.C34
A568
1980

009329d



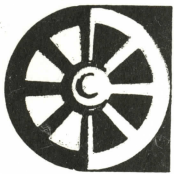
cariboo college

ANNUAL REPORT

April 1, 1979 - March 31, 1980

**UNIVERSITY COLLEGE OF THE CARIBOO LIBRARY
BOX 3010, KAMLOOPS, B.C.
V2C 5N3**

Submitted to the
MINISTER OF EDUCATION
In accordance with Section 62 of the Colleges and Provincial Institutes Act
July 15, 1980



cariboo college

P.O. BOX 3010
KAMLOOPS, B.C. V2C 5N3
PHONE 604-374-0123

academic • career • community programs • university transfer • technical • vocational

July 15th, 1980

The Honourable Brian Smith
Minister of Education
Parliament Buildings
VICTORIA, B.C.

Dear Sir:

Enclosed please find Cariboo College's Annual Report for the period April 1979 to March 1980 prepared according to the requirements of the Colleges and Provincial Institutes Act.

The Annual Report represents an overview prepared for the lay reader, of the various activities carried out by Cariboo College during the previous fiscal year.

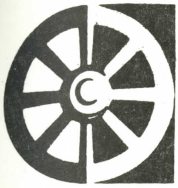
I trust that this report meets with the Ministry's satisfaction.

Yours sincerely,

Andrew M. Smith
Chairman of the Board

/llw

enc.



cariboo college

P.O. BOX 3010
KAMLOOPS, B.C. V2C 5N3
PHONE 604-374-0123

office of the principal

July 15th, 1980

Mr. Andrew Smith
Chairman of the Board
CARIBOO COLLEGE

Dear Mr. Smith,

I am pleased to enclose for the consideration of the College Board the Annual Report for 1979-80, our tenth year of service as a community college.

As you will recall, this has been a year of consolidation and reaffirmation of our traditional commitments to comprehensiveness, diversity, success, and especially responsiveness. This responsiveness to the need of the region is being increasingly recognized by the public, who see us more and more as an integral part of community life. Our public-oriented approach to the Educational Plan contributed much to this positive image.

The Educational Plan and Institutional Evaluation consumed a good deal of individual and collective energy. Arising from the institutional self-study were commitments by both Board and employees to increasing the sense of community within the College. Many members of the College team, including Board members, worked together to improve working relationships and hence service to our public.

The year also saw a number of achievements and significant events, which are reported in some depth in the body of the report. The opening of the Science Building was a major milestone. The introduction of new programs and the expansion of regional offerings were also noteworthy.

A very successful year in staff recruiting has brought a number of new faces to the College. The diverse backgrounds, skills and talents of these people has supplemented the strengths of existing faculty and staff and further enhanced our comprehensiveness.

On a personal note, I am grateful to the Board and everyone at the College for their support in making my initial year as Principal a successful one for all concerned.

Yours very truly,

C.W. Brewster
Principal

UNIVERSITY COLLEGE OF THE CARIBOO LIBRARY
BOX 3010, KAMLOOPS, B.C.
V2C 5N3

Annual Report 1979-1980

SUMMARY

Objectives

As a comprehensive college, Cariboo College is committed to a philosophy which emphasizes its responsibility to offer the widest possible range of educational opportunities to the citizens of its region consistent with the available resources. Implicit in this broadly phrased commitment is a broadly stated objective: to meet the needs of its students and of the community. Some of these needs, such as university transfer opportunities, are relatively constant; others come, go and change with technology and the economy. Therefore the College's spectrum of program offerings must reflect a pragmatic mix of continuity, innovation and current relevance.

Achievements

In this its tenth year of operation (the ninth as a fully melded institution), Cariboo College has maintained and expanded a broad range of programs and courses. The new offerings were in response to expressed employer needs and student demand for career preparation. In this and in other ways the College continued to increase its importance in the life and economy of the region.

Challenges

The immediate and overriding task faced by the College as it enters its second decade is the translation of its broad philosophy into a clear-cut set of specific objectives. The Ministry of Education's call in 1979 for an educational plan has provided further impetus for a projection of present and possible future plans in relation to community needs.

Throughout the decade of sustained growth just completed, the College met educational needs as they became apparent and were identified. But as it entered a period of consolidation, effective long-term planning became imperative. At the same time, the process of preparing an educational plan was seen as a ideal opportunity for meaningful dialogue with various components of the College community. Thus the series of surveys which began in mid-1979 and continued into early 1980 served two related purposes. Not only did they produce valuable data on the post-secondary needs and wishes of students, employers and the general public; they also, through extensive publicity and personal appearances by administrators, let the people of the region know that the College wanted to be responsive to their interests.

As of the end of the fiscal year, the thousands of returns from the several surveys had been tabulated and analyzed, the views of the employer panels had been

recorded, and the drafting of the educational plan was under way, preparatory to its submission to school officials and other community representatives, consideration and adoption by the College Board, and forwarding to the Minister of Education.

The College took another forward-looking step when it launched an internal institutional audit in the summer of 1979. This was the first step in an evaluation process recommended by the Council of College Principals and aimed at encouraging excellence. A steering committee including representatives of the Board, administration, chairpersons, faculty and support staff was appointed to review the findings and recommendations of sub-committees that examined every aspect of College operation in 24 instructional areas and 19 administrative and service areas, from finance to food services. Faculty, administrators, support staff members and, in some cases, students devoted many hours of conscientious effort to the work of the subcommittees.

Board members, administrators and faculty also joined forces during the year in two development-related exercises: a future-oriented workshop in December 1979 and a process-oriented workshop, including support staff, in March 1980. Both weekend sessions were directed by outside management experts. Still another step toward increased efficiency in the conduct of College business was the creation of a Joint Council, bringing together once a month Chairpersons and administrative department heads.

The size of the College region (see map, back cover) and the distribution of its 140,000 residents present a continuing challenge in the efficient delivery of a full range of educational services outside the main campus in Kamloops.

To date the College has responded with a combination of outreach credit courses in such localities as Clearwater, Lillooet and Merritt; continuing education and adult basic education courses in virtually every corner of the region, using local part-time instructors and coordinators as well as staff members from Kamloops and Williams Lake; and an expanding set of program and course offerings, including full-time vocational, at the Williams Lake centre.

In the facilities picture, the opening of the new Science Building in February 1980 has provided adequate instructional and laboratory quarters for the Physical and Life Science courses and health-related career programs; but pending the funding of other major projects included in the five-year Capital Projects plan adopted early in 1979, such popular programs as Fine Arts continued to be handicapped by crowded quarters at some distance from the main campus. The College continues to use to the maximum the former Department of Public Works houses on the Kamloops campus.

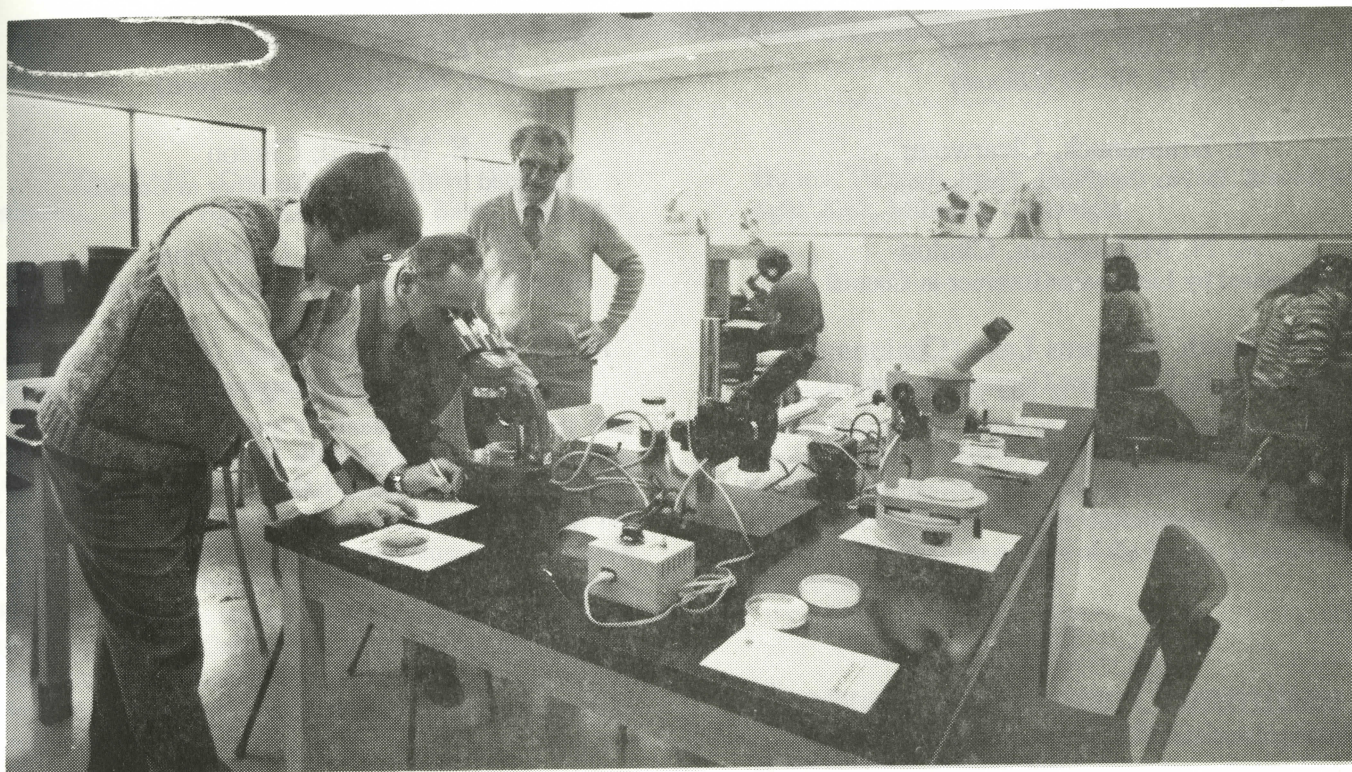
Highlights

In addition to the foregoing events and developments, some of the noteworthy occurrences of the year ending March 31 were:

- The first two of many scheduled events marking the College's 10th Anniversary observance: an expanded Kamloops Home Show display appreciated by thousands of visitors: and a special "Ten Years of Service" edition of the Cariboo College Chronicle, distributed throughout the region as a community newspaper supplement.
- Publication of a multi-purpose illustrated booklet summarizing essential information about the College as it begins its second decade.

- Publication of 42 separate leaflets containing brief descriptions of individual courses and programs in University Transfer, Careers and Vocational areas.
- Introduction of new Career and Vocational programs, including Long Term Care, Practical Horticulture, and British Columbia's only Respiratory Technology program.
- Establishment of a Women's Access Centre.
- Enlargement of the College Bookstore.
- Initiation of an Orientation Day during the first week of classes.

(Some of these developments are discussed elsewhere in this report).



COLLEGE GOVERNANCE

College Board 1979

R. A. Andersen, Ashcroft
Appointed by Lieutenant-Governor in Council

Syd Baker, Lytton
S.D. No. 30 (South Cariboo)

J. G. Bann, Lac La Hache
S.D. No. 27 (Cariboo-Chilcotin)

K. Cartwright, Kamloops
S.D. No. 24 (Kamloops)

J. T. Hutton, Kamloops
Appointed by Lieutenant-Governor in Council

R. D. Janowsky, Kamloops
Appointed by Lieutenant-Governor in Council

H. Keir, Gold Bridge
S. D. No. 29 (Lillooet)

H. Krauseneck, Clearwater
S. D. No. 26 (North Thompson)

A. N. McLaughlin, Clinton
Appointed by Lieutenant-Governor in Council

A. M. Smith, Williams Lake (Chairman)
Appointed by Lieutenant-Governor in Council

R. E. Turnbull, Merritt
S.D. No. 31 (Merritt)

College Board - 1980

Syd Baker, Lytton
S.D. No. 30 (South Cariboo)

J. G. Bann, Lac La Hache
S.D. No. 27 (Cariboo-Chilcotin)

K. Cartwright, Kamloops
S.D. No. 24 (Kamloops)

J. T. Hutton, Kamloops
Appointed by Lieutenant-Governor in Council

R. D. Janowsky, Kamloops
Appointed by Lieutenant-Governor in Council

H. Keir, Gold Bridge
S. D. No. 29 (Lillooet)

H. Krauseneck, Clearwater
S. D. No. 26 (North Thompson)

E. Milward, Clinton
Appointed by Lieutenant-Governor in Council

A. E. O'Hanley, Quilchena
Appointed by Lieutenant-Governor in Council

A. M. Smith, Williams Lake (Chairman)
Appointed by Lieutenant-Governor in Council

R. E. Turnbull, Merritt
S. D. No. 31 (Merritt)

Board Committees

The following standing committees have been established to consider business coming before the Board in particular areas and to make recommendations to the Board:

Policy Committee

Education Committee

Building, Grounds and Budget Committee

Liaison Committee

Labour Relations Committee

Each committee consists of a chairman and other Board members appointed by the Board Chairman. The committees' terms of reference are spelled out in the College Policy Manual.



The 1980 College Board (see Page 4)
standing, left to right, Krauseneck, Bann, Janowsky,

Hutton, Turnbull, Smith, O'Hanley, Baker; seated, left to
right, Keir, Milward, Cartwright.

Administrative: Joint Council

Because the College's administrative structure had been revised in 1978-79, as described in the preceding Annual Report, there were only minor changes in 1979-80. One change not shown in the accompanying chart is the establishment of a Joint Council consisting of instructional Chairpersons and the heads of administrative departments. Its terms of reference require it to focus on the broadest issues of concern to the College and to advise the Principal on matters of internal College management. Its meetings replace one of the regular weekly Chairpersons Committee meetings each month.

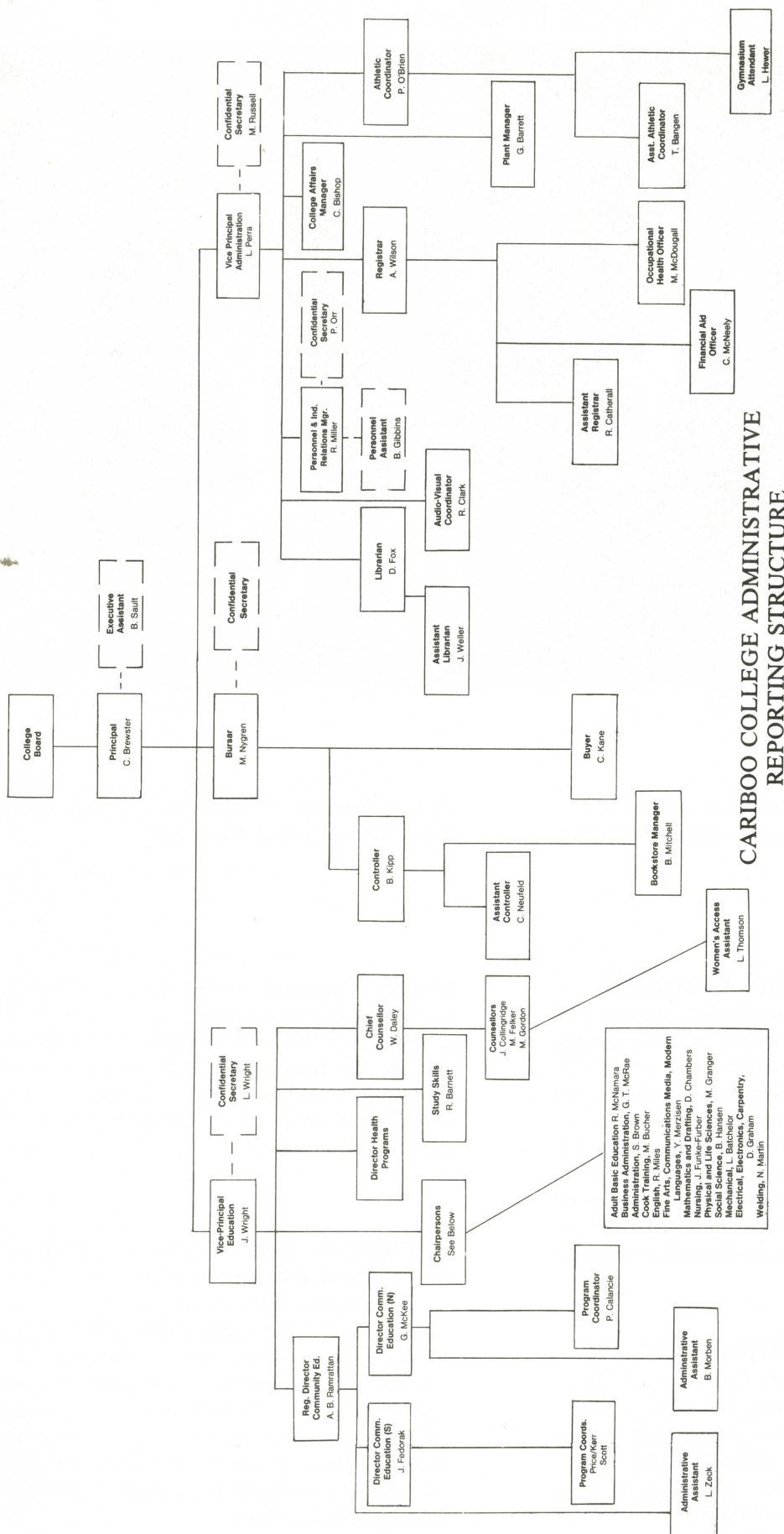
Committee of Chairpersons

Except for the Board itself, the Committee of Chairpersons is the oldest surviving committee structure at Cariboo College. In one form or another it has provided input to the administration and served as a vehicle for resolving instructional concerns since the College opened its doors in 1970. The Committee of Chairpersons reports to the Vice-

Principal (Education) and is viewed by the College administration and the Board as an integral part of the College's administrative "chain of command". At the same time, however, the departmental chairpersons also act as "de-facto" representatives of their departments and have been viewed traditionally as a voice of the faculty in instructional and curriculum matters.

Program Advisory Committee

Established in the spring of 1978 pursuant to provisions of the Colleges and Provincial Institutes Act, the Program Advisory Committee includes representative of the faculty, administration, support staff and students. Under Board policy, it is charged with review of proposed programs and courses as well as with an ongoing educational audit of the College's existing offerings. It reviews proposed additions to, deletions from and substantive changes in existing courses and programs before they are submitted to the Education Committee of the Board.



INSTRUCTIONAL AREAS

Since 1978 all instructional activities have been under the supervision of the Vice-Principal (Education). These activities fall into four general areas: Academic, Career and Technology, Vocational, and Community Education. In addition, portions of these activities as well as a wide range of general interest courses are made available throughout the College region by the Continuing Education Division, although the basic responsibility for off-campus credit courses (University Transfer or College) rests with the various instructional departments. In the non-credit and part-time vocational areas the Continuing Education Division develops the programs and arranges for instruction, facilities, etc.

Academic Programs

Academic programs are built around the required core courses of the first two years of a baccalaureate program, augmented by electives. Supporting courses in many academic disciplines are also an essential component of some career, technology and vocational programs.

One significant new development during the year points toward closer articulation with professional faculties. Arrangements were completed with the Faculty of Applied Science at the University of British Columbia whereby engineering students can now take their first professional year at Cariboo College as well as their pre-engineering year.

Another cooperative venture with UBC saw the initiation of university courses in Agricultural Sciences in the Kamloops area. Preliminary steps were also taken toward fitting certain academic disciplines at the College into the "co-op" degree program of the University of Victoria.

Instructors continued to publish results of research, most recently in such areas as Psychology and Horticulture. For others, the emphasis was on broadening and sharpening instructional skills.

Career & Technology Programs

Two major developments in health-related career training occurred during the year. One was the start of British Columbia's only program in Respiratory Technology. The other was the expansion of the Nursing program from 22 months over a two-year period to 24 months spread over three years. Full professional accreditation was again accorded the Medical Laboratory Technology program after a quadrennial evaluation.

Vocational Programs

Health-related services were also in the forefront of innovations in the Vocational area. At the request of the Ministries of Health and Education, the College instituted a Long Term Care Aide program designed to meet expanding needs in the Interior region; and the Community Health Service Worker program was expanded to provide upgrading for staff members of Tranquille School.

Another response to regional demand was the initiation of a Practical Horticulture program. Still another was the seconding of a Cariboo instructor to assist employers who sponsor on-the-job training under the new Canada Manpower Industrial Training Program.

Two of the College's programs were given "ongoing" status and thus no longer require annual Ministry of Education approval: Corrections and Criminal Justice and Advanced Diesel and Gas Technician.

A training trend which was noticeably stepped up during the past year was the inclusion and extension of practical field work as the concluding portion of a program. One addition to the list of programs using the practicum approach was Banking and Financial Services.

Cariboo instructors continued to be in demand at the provincial level for curriculum improvement projects. The fields in which they were particularly active during the year were Electrical, General Mechanics, Early Childhood Education and Adult Basic Education.

Continuing Education

The College's commitment to extension of educational services to all areas of the region and all segments of its population was underlined in the fall of 1979 with the appointment of a Regional Director of Community (Continuing) Education. Shortly afterward, all full-time and part-time Continuing Education coordinators from throughout the region met to discuss methods of delivering the full range of College services to all interested persons, including those in remote communities.

Southern Area — In the five school districts in which Continuing Education is administered from the main Kamloops campus (Kamloops and vicinity, North Thompson, Merritt, South Cariboo, Lillooet), registration in the 1979-80 academic year totaled 9,630. Of these 4,153 were enrolled in 339 vocational and 5,477 in 380 general interest courses. Courses were offered in 11 communities in addition to Kamloops.

Innovations and other significant developments included: establishment of a community advisory committee at Logan Lake; needs assessment of special population groups; use of mass media, including television, in Small Business Management training; a special course for employers in Management Skills for Supervisors; and a Career Opportunities course for single parents.

Study tours again proved successful, especially those dealing with Egypt. One group flew directly to Egypt to view archaeological and cultural attractions, and a larger group visited a special display of Egyptian art at Princeton. Mexico was the destination for another archaeology-oriented tour conducted in cooperation with Okanagan College. Still another tour centred on the Peking Opera performance in Vancouver.

COURSES AND PROGRAMS

The complete range of credit courses and programs offered in 1979-80 or developed during that year for initiation in 1980-81 is as follows: (*asterisk indicates new offering*).

University Transfer

Anthropology	German
Archaeology	History
Astronomy	Mathematics
Biology	Music
Chemistry	Physical Education
Commerce	Physics
Computing	Political Studies
Economics	*Pre & 1st Yr.
English	Engineering
Fine Art	Psychology
French	Sociology
Geography	Spanish
Geology	Theatre

Careers And Technology

Business Options:

- Accounting
- Business Management
- Marketing Management
- Evening Certificate Programs

- Communications Media
- Leisure and Recreation Studies
- Social Service Worker
- Medical Laboratory Technology
- Nursing
- Respiratory Technology

Northern Area — From the campus centre in Williams Lake the College served 15 communities in the 25,000-square-mile expanse of School District 27, in addition to administering seven full-time vocational programs with more than 120 students. Most of the full-time enrolments were again in the business and clerical fields, but a major addition during the year was General Mechanics, the first of a projected series of full-time trades programs in Williams Lake. A Study Skills Centre was also established.

Native people continued to receive special attention in the northern area. The Native Language Teacher Training Program and the Native Counsellor Program have enabled Band employees to upgrade their para-professional skills.

Vocational

Adult Basic Education (BTSD Levels 2,3,4)

- Basic Literacy
- Basic Employment Skill Training
- Basic Job Readiness Training
- English as a Second Language
- Employment Opportunities for Women
- Advanced Diesel and Gas Engines Technician
- Automotive Mechanical Repair

Pre-Apprentice

Business Careers

- Banking and Financial Services
- Bookkeeping and Accounting
- Secretarial Training
 - Clerk Typist
 - Executive Secretarial
 - Secretarial
 - Legal Secretarial

Carpentry

Apprenticeship

Pre-Apprenticeship

Commercial Art and Printing

Community Health Services Worker

Corrections and Criminal Justice Training

Drafting

Early Childhood Education

Electrical

Apprenticeship

Pre-Apprenticeship

Electronics Technician

Electronic Business Machines Option

Home Entertainment Servicing Option

Telecommunications Option

Food Services

Cook Training

Cook Upgrading

Meatcutting and Processing

Short Order/Dining Room & Restaurant Cooking

Waiter/Waitress Training

General Mechanics

Heavy Duty Mechanics

Apprenticeship

Pre-Apprenticeship

Partsperson

Practical Horticulture

Small Engine Repair

Welding & Welding Upgrading

Others

College Foundations

General Studies

Fine Art Diploma

COMMUNITY ADVISORY COMMITTEES

All Cariboo College Career programs and many Vocational programs have advisory committees composed of members of the community who are qualified specialists in the business, industry or profession concerned.

The committees' terms of reference include recommending appropriate standards; helping fit the courses of study to the needs of industry so that industry is better served

and graduates are more employable; and otherwise acting as a liaison group between the College and the community.

There are currently 15 advisory committees functioning. Members are appointed by the Principal for two-year terms. Appointments and reappointments had not been completed in time for this Annual Report; the committees and their membership will again be listed in the Annual Report for 1980-81.

SERVICES AND FACILITIES

Office of the Registrar

The changes to admission procedure instituted in 1978-79 for handling fully-documented applications on a first-come, first-served basis have been continued. This improved service to incoming students has been successfully

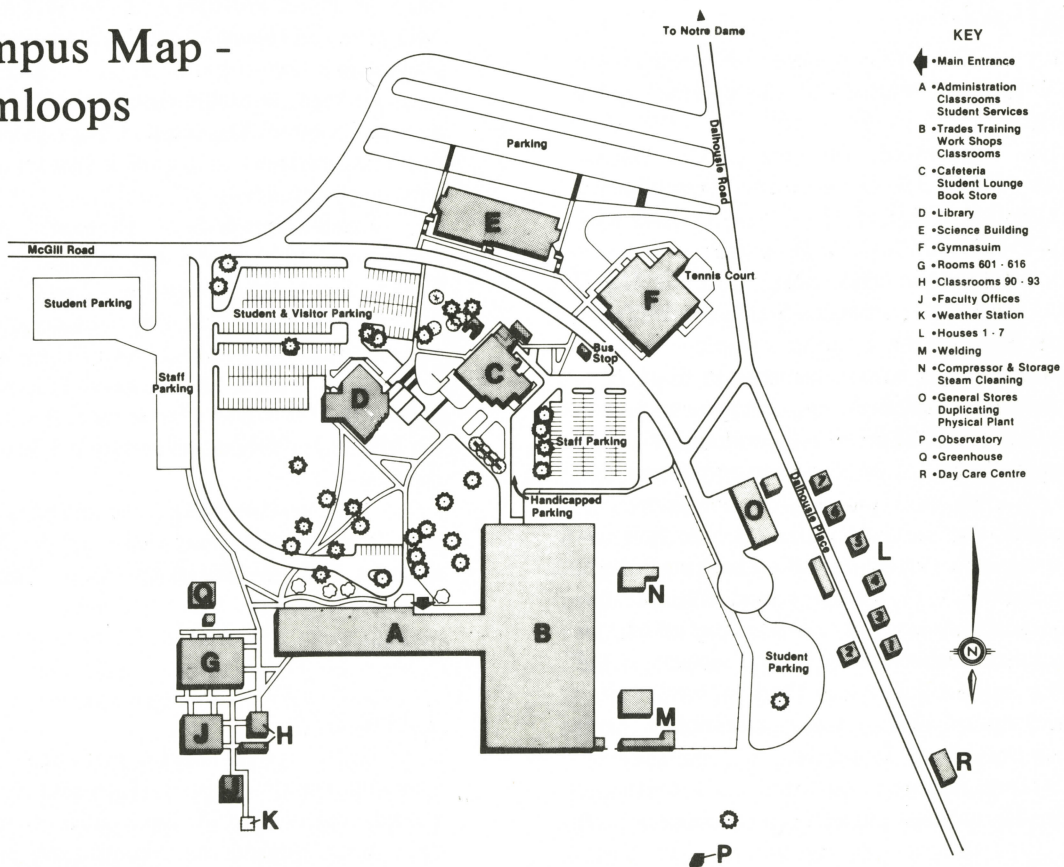
In August 1979, advanced registration procedures were introduced. Approximately 500 students took advantage of this procedural change for fall semester registration. In December, approximately 700 students enrolled during the advanced registration period for the winter semester. As a result the registration period at the beginning of fall and winter semesters has been reduced from three days

to two, allowing more time for instruction and other activities.

The Office of the Registrar has continued to prepare both the semester schedule of courses and the semester examination schedule. In addition, a college-wide room booking system was put in place during 1979-80.

Invigilation services continue to be provided for other institutions or agencies requiring an examination centre in Kamloops. The General Education Development Test (Grade 12 equivalency) was administered in alternate months in Kamloops and at various other times and locations throughout the region.

Campus Map - Kamloops



Program Enrolments - Credit Programs 1979 - 80

(VICTORIA REPORTS OCTOBER 31, 1979 & Feb. 28, 1980)

SEMESTERED PROGRAMS	FALL (Sept-Dec)	WINTER (Jan-Apr)
UNIVERSITY TRANSFER		
Full Time	427	343
Part Time	529	486
CAREER TECHNICAL		
Full Time	340	283
Part Time	416	353
FOUNDATIONS		
Full Time	16	23
Part Time	255	187
TOTAL	1.983	1.675

NON-SEMESTERED PROGRAMS

Vocational students entering
the College 1979-80
(TV-27 Reports 1979-80)

Financial Aid

More than 1,100 interviews were conducted by the Financial Aid Officer with students seeking financial assistance or counselling.

Applications processed for the B.C. Student Assistance Plan (Provincial Government Grant/Canada Student Loan) totalled 300, and 48 of these students took advantage of the Provincial Work Study program, which was administered by the Financial Aid Officer. More than 100 emergency loans were made, averaging \$100 each for a total of approximately \$11,000 for the year.

The College Board added entrance scholarships, effective in September, 1980, to the expanding list of awards available to students. A \$300 scholarship will be granted to one outstanding graduate (to be designated by the school district Board of Trustees) from each of the ten senior secondary schools in the College region. Other new scholarships and bursaries for a combined value of approximately \$1,500 were made available by various donors. Changes also occurred in the administration of the Ministry of Health bursary, which has now been incorporated as part of the British Columbia Student Assistance Plan.

The annual Awards Banquet was held in June, with Lieutenant-Governor Henry Bell-Irving as guest speaker. More than 200 persons were on hand to witness the presentation of 75 awards in addition to honour roll certificates.

Health Services

Health Services activity included the treatment of 3,065 cases during 1979-80. A monthly average of more than 300 cases per month occurred during the busy months of fall and winter semesters.

In addition to the health counselling and the emergency treatment functions that have been well established, a program of vision and hearing testing was inaugurated for Adult Basic Education students. Other students were referred by the Study Skills Centre for hearing and vision testing. In addition, a few people were tested on their own initiative. Vision testing increased by more than 50 percent from the previous year to a total of 246. Hearing testing was made available for the first time in 1979-80, and a total of 117 students were tested.

Medical forms were devised for the new programs in Respiratory Technology and Long Term Care Aide. The medical forms for some of the on-going career and vocational programs with medical requirements for admission were reviewed and revised. Immunization forms were added to the medical forms for the Early Childhood Education and Community Health Services Worker programs.

Counselling

Individual interviews increased to 4,712 during the year from slightly more than 4,000 in 1978-79. The new total included more than 300 interviews held in the course of the newly-instituted monthly visits to Williams Lake and 100 Mile House. The busiest months for interviews continue to be August and September.

College counsellors participated in community events such as Spoolmak Days and the Home Show in Kamloops by providing information to exhibit visitors on educational and career opportunities.

Establishment of a Women's Access Centre in September 1979 represents the latest extension of the College's counselling services. The Centre has a drop-in location in House 5, but is also the vehicle for short courses and workshops for women considering immediate or long-range career and educational plans. In its first seven months it dealt with 500 requests for service. It is specially funded by the Ministry of Education and staffed by a Women's Access Assistant.

An up-to-date list of room and board accommodations and other housing possibilities in the Kamloops area is available from the Student Services Office.

Library

Circulation of books, periodicals and other library items increased by about 21 percent during 1979-80 to a record total of 28,853. Since student enrolment increased only about 5 percent in the comparable period, other factors

were obviously responsible for such a marked increase in the use of the collection.

Among these new factors are: full-time staffing of the Information Desk by a librarian or library technician; increased community use of the Library; removal of the ceiling on books borrowed at one time; increased efforts to have overdue books returned; and extended opening hours in the summer.

Improvement of the Library's catalogue service, undertaken in 1978 on various fronts, was continued and, in some respects, completed. The familiar card catalogue has now been fully replaced by a microfiche catalogue and a battery of several microfiche readers, plus three other readers located in other buildings on the main campus and one at the Williams Lake centre. Library users appear to have adjusted smoothly to the change.

The full-scale changeover to microfiche format was made possible by the completion of the book holdings portion of the retrospective conversion ("Recon") project and the near-completion of the periodicals portion. As a byproduct of this operation, the Library received in February 1980 the first major edition of the B.C. Union Catalogue, which lists on microfiche 585,000 titles owned by the 27 participating libraries. The Union Catalogue greatly expands the resources available to Cariboo students through interlibrary loan.

An experiment in extending service beyond Kamloops was undertaken during the year in the form of a pilot project to provide library service to Gold Bridge, in the Lillooet area.

The space problem continues to affect Library operations. Stack space for the book, periodical and government document collections had to be expanded, reducing the area available for study. This trend is expected to continue until the projected expansion of the Library building is completed.

Among the interesting statistics recorded for the year:

- Persons entering the building: 142,354
(an increase of about 14,000 over 78-79).
- Interlibrary loans: 1,466 (almost double 1978-79).
- Books and audiovisual items acquired: 4,350
(an increase of about 1,800 over 1978-79 acquisitions).

Study Skills Centre

After the administration of 614 reading proficiency tests, students in a total of 22 instructional class sections made use of the Study Skills Centre during the year to improve their reading abilities relative to rate, comprehension and vocabulary. Of these classes, 16 were from the Vocational or Careers areas; five were semester-length remedial courses (Study Skills 170) primarily for University Transfer or College Foundations enrollees; and one advanced level intensive course was for professional people.

In addition, 171 students worked independently in the Centre on individual reading or related skills programmes.

As usual, the class groups consistently registered improvement in the basic reading skills. The average increase in reading rate for about three-fourths of the classes exceeded 100 percent; the gain in comprehension, ranged up to 21 percent (26 percent for the advanced class.).

Recreation and Athletics

Participation in 23 different types of recreational activity organized by the Campus Recreation Council was higher than ever during the academic year: attendance reached a total of 1,600 in activities ranging from yoga to fencing and from bowling to hockey.

The figure does not include events staged in the College gymnasium, nor the heavy drop-in traffic there, especially for class challenges during the noon hour. The gym was also in use at most other times, including weekends, for instruction or recreation and, of course, varsity or other athletic events. The City of Kamloops leisure program was one of the major community users.

In varsity sports, the College was represented by nine teams: men's and women's basketball, men's and women's volleyball, women's field hockey, men's curling, soccer, rugby and badminton. The best showings were in women's basketball, with the Gold Rush recording a 12-2 win-loss ratio to top the Totem Conference; and in men's curling, where the Cariboo rink represented British Columbia in the 4-West championships, finishing in third place. In the other sports it was generally a year of building for a better competitive showing in 1980-81.

Audio Visual Services

The wide range of functions performed by the Audio-Visual Department, largely for instructional purposes, can be grouped under two main headings: loan-out of equipment and technical services. Users of equipment are trained in its use, as necessary, and students are encouraged to take part in the preparation of their own audio-visual aids for class reports.

During the year, 4,289 equipment loans were made, most of them in the visual aids category: videotape recorders (602 loans); 16mm film projectors (719 loans); 35mm slide projectors (459 loans); photographic equipment (224 loans); videotapes and films (732 loans); miscellaneous equipment (729 loans). Loans of audio equipment (tape machines) totalled 824. The Department also performed the necessary servicing and repairs on this equipment.

Technical services performed ranged from copying and recording on tape to complex multi-media displays, and included videotape production and diversified photographic services, to a total of 452 requests filled.

Other Activities

"Increasingly, over the ten-year span of its existence, Cariboo College has become an integral part of daily life in Kamloops, in terms of both group activity and individual pursuits." —from the Kamloops Daily, May 25, 1980.

The article just quoted goes on to emphasize the College's role not only in providing a wide range of educational services, but also in making its staff, resources and facilities available to responsible community organizations for meetings, workshops, and other significant events. One of these events, among many, was the Interior School of Music sponsored by the Kamloops Symphony Society for three weeks in July and August.

Also mentioned is the rising level of cooperation with industrial, business and governmental employers in the region. Specialized in-service training and upgrading for workers was increased during the year, especially in the trades areas. Some employers sent people to the campus for short courses; in other cases, classes were held at the job site—including one course in heavy duty equipment maintenance given a mile underground in a copper mine. Also, as part of the information-gathering phase of the College's Educational Plan, several panel discussions were held at which employers

stated their views on how the College was serving and could better serve the economy of the region.

Information about the College was disseminated in many ways: through the "house organ," the Cariboo College Chronicle, which was recently made available on request to the general public; through news releases; through guest appearances on radio and television; through talks by administrators and faculty before local groups; through exhibits at community events and in shopping malls; and through wide distribution of course and program leaflets and the College Calendar.

Numerous events of a cultural and education nature were publicized as open without charge to the community, including film showings, the Thursday noon-hour Cultural Events series and the Friday evening Social Science lectures.

Ancillary Services

Other services supplied to College staff and students include the Bookstore and Cafeteria, both designed to supply the needs in their respective areas at a reasonable cost consistent with sound business practice.

The Bookstore facilities were improved during the year by alterations which provided additional space.



COLLEGE FINANCIAL STATEMENTS

DUNWOODY & COMPANY

Internationally

DUNWOODY ROBSON McGLADREY & PULLEN

Chartered Accountants

210-141 Victoria Street, Kamloops, British Columbia, Canada V2C 1Z6 Telephone (604) 372-9505

AUDITORS' REPORT

TO THE BOARD
CARIBOO COLLEGE
KAMLOOPS, BRITISH COLUMBIA

We have examined the balance sheet of Cariboo College as at 31 March 1980 and the statement of operations for the year then ended. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as we considered necessary in the circumstances.

In our opinion, these financial statements present fairly the financial position of the College as at 31 March 1980 and the results of its operations for the year then ended in accordance with accounting principles generally accepted for colleges in British Columbia applied on a basis consistent with that of the preceding year.

Kamloops, British Columbia
16 May 1980

Dunwoody & Company
CHARTERED ACCOUNTANTS

CARIBOO COLLEGE
BALANCE SHEET
31 MARCH 1980

	Operating Fund	Ancillary Services Fund	Debt Services Fund	Capital Fund	Student Bursary and Loan Fund	Contract Services Fund	Specific Purposes Fund	Total All Funds
ASSETS								
Cash	\$ 940,535				\$ 48,608			\$ 989,143
Accounts receivable	407,972	\$ 5,878			21,230			435,080
Inventories, at cost	54,287	119,539						173,826
Interfunds receivable	223,519		\$ 24,624	\$ 350,291	7,923	\$ 7,993	\$ 37,062	651,412
Fixed assets, at cost, note 1				517,412				517,412
Land				6,239,416				6,239,416
Buildings				2,827,361				2,827,361
Equipment								
	\$ 1,626,313	\$ 125,417	\$ 24,624	\$ 9,934,480	\$ 77,761	\$ 7,993	\$ 37,062	\$ 11,833,650
LIABILITIES AND FUND BALANCES								
Accounts payable	374,924	88				7,993		375,012
Wages payable	190,505							198,498
Contractor's holdback				448,709				448,709
Reserve for encumbrances	91,189			91,550				182,739
Due to Province of B.C., note 2	224,669		24,624					249,293
Interfunds payable	427,893	94,141		129,378				651,412
Investment in fixed assets	221,670			9,135,480				9,135,480
Designated funds, note 3	95,463	31,188		129,363	77,761		37,062	221,670
Fund balances	\$ 1,626,313	\$ 125,417	\$ 24,624	\$ 9,934,480	\$ 77,761	\$ 7,993	\$ 37,062	\$ 11,833,650

Approved by M. J. Hargrave Bursar
Chairman of The Board

CARIBOO COLLEGE

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED 31 MARCH 1980

	Operating Fund	Ancillary Services Fund	Debt Services Fund	Capital Fund	Student Bursary and Loan Fund	Contract Services Fund	Specific Purposes Fund	Total All Funds
REVENUE								
School Districts, note 4				\$ 2,172,057				\$ 2,172,057
Government grants	\$ 8,914,364		\$ 763,782	492,290				10,170,436
Tuition fees	631,946			5,602	\$ 122,899	\$ 104,799	\$ 188,332	736,745
Gifts, grants and bequests				2,698				316,833
Other	162,986							162,986
	<u>9,709,296</u>		<u>763,782</u>	<u>2,672,647</u>	<u>122,899</u>	<u>104,799</u>	<u>188,332</u>	<u>13,561,755</u>
EXPENDITURE, schedule								
Academic	3,222,708							3,222,708
Vocational	2,290,929							2,290,929
Adult basic education	238,865							238,865
Community services	388,030							388,030
Instructional and student support	1,043,782							1,043,782
Institution support	2,308,508							2,308,508
Debt services			739,158					739,158
Capital, note 5				3,211,347		104,799	254,318	3,211,347
Other								482,674
	<u>9,492,822</u>		<u>739,158</u>	<u>3,211,347</u>	<u>123,557</u>	<u>104,799</u>	<u>254,318</u>	<u>13,925,001</u>
EXCESS OF REVENUE (EXPENDITURE)	216,474		24,624	(538,700)	(658)	-	(65,986)	(364,246)
FUND BALANCES, BEGINNING OF YEAR	63,799		384,729	305,555	78,419		103,048	955,550
Increase in contractor's holdback				362,508				362,508
Allocated (to) from Province of B.C., note 2	36,860							
Appropriation to designated funds, note 3	(221,670)		(409,353)					(372,493)
Ancillary services, schedule		\$ 31,188						(221,670)
FUND BALANCES, END OF YEAR	\$ 95,463	\$ 31,188	\$ -	\$ 129,363	\$ 77,761	\$ -	\$ 37,062	\$ 370,837

CARIBOO COLLEGE

NOTES TO FINANCIAL STATEMENTS

31 MARCH 1980

1. FIXED ASSETS

Land forming the College campus, together with buildings provided by the British Columbia Buildings Corporation is expected to be transferred to the College pursuant to Section 71 of the Colleges and Provincial Institutes Act, once property boundaries have been agreed upon. For 31 March 1980, only land, buildings and equipment acquired with College funds have been reflected in these financial statements.

2. DUE TO PROVINCE OF BRITISH COLUMBIA

During the 1979/80 fiscal year, the Provincial Government instituted a policy on College surplus and deficit accounts which had the following effect on the financial statements:

- a) The 1978/79 vocational deficit was funded by the Province.
- b) Over-funding of the 1979/80 Request for Additional Courses programs was returned to the Province.
- c) The surplus on debt services was returned to the Province.

3. DESIGNATED FUNDS

The operating surplus in excess of 1% of the current operating budget was allocated to specific projects and termed designated funds. The designated funds have been approved by board resolution and must be expended as approved within the next three years.

4. Effective 1 April 1979, the College, as a crown corporation under the Colleges and Provincial Institutes Act, received external funding wholly from Provincial grants instead of via the participating School Districts. The Science Building, which was started prior to this time, is the last remaining project to be funded under Section 190 of the Public Schools Act.

5. The major portion of the capital expenditures during the year were for the Science Building, which was substantially completed 11 February 1980.

CARIBOO COLLEGE

SCHEDULE OF EXPENDITURE

FOR THE YEAR ENDED 31 MARCH 1980

	Academic	Vocational	Adult Basic Education	Community Services	Instructional and Student Support	Institution Support	Debt Services	Capital	Student Bursaries and Loans	Contract Services	Specific Purpose Funds	Total
Salaries	\$ 2,658,544	\$ 1,388,420	\$ 207,294	\$ 108,658	\$ 726,132	\$ 737,019			\$ 68,393	\$ 18,252	\$ 150,647	\$ 4,431,309
Instructional	91,657	280,274		154,360	53,388	59,982			1,778	8,544		2,158,341
Other staff	217,210	122,067	15,089	15,718	71,729	71,814			7,532	17,814		493,776
Employee benefits	90,432	331,740	7,723	34,068	68,030	53,548			5,258	16,400		629,068
Expendable supplies	64,291	59,576	5,861	23,893	22,997							251,824
Travel												
Rentals and leases		17,620		1,065								
Buildings	23,119				50,615	67,932						86,617
Computers	48,373		223	9,255	15,468	49,532						123,266
Other equipment	6,928		350	2,116	6,666	10,923				777		84,242
Equipment repairs and replacement		60,868		20,524	48,140	16,138				2,623		93,843
Advertising and public relations		4,424										75,711
Staff recruitment		11,681				50,249						61,930
Professional fees						67,423					27,055	94,478
Periodicals					17,037							17,037
Books					15,700							15,700
Miscellaneous	22,154	11,209	2,325	18,373	19,446	46,842				186	33,858	154,393
College Board						70,843						70,843
Renovations		3,050				45,848						48,898
BCBC maintenance						797,560						797,560
Vehicle operation						18,684						18,684
Insurance						40,820						40,820
Utilities						17,653						17,653
Telephone					163	85,783						85,946
Debt services							\$ 739,158					739,158
Land								\$ 65,000				65,000
Buildings								2,410,813				2,410,813
Equipment								735,534				735,534
Student bursaries and loans	\$ 3,222,708	\$ 2,290,929	\$ 238,865	\$ 388,030	\$ 1,043,782	\$ 2,308,508	\$ 739,158	\$ 3,211,347	\$ 123,557	\$ 104,799	\$ 254,318	\$13,926,001

CARIBOO COLLEGE
ANCILLARY SERVICES
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED 31 MARCH 1980

	<u>Bookstore</u>	<u>Food Services</u>	<u>Total</u>
REVENUE			
Sales	\$ <u>300,988</u>	\$ <u>249,235</u>	\$ <u>550,223</u>
EXPENDITURE			
Cost of sales	236,305	164,081	400,386
Salaries and benefits	42,625	70,798	113,423
Expendable supplies	2,250	3,391	5,641
Equipment replacement and repairs	7,148	1,332	8,480
Travel	<u>1,543</u>	<u>80</u>	<u>1,623</u>
	<u>289,871</u>	<u>239,682</u>	<u>529,553</u>
EXCESS OF REVENUE	11,117	9,553	20,670
BALANCE, BEGINNING OF YEAR	<u>10,774</u>	<u>(256)</u>	<u>10,518</u>
BALANCE, END OF YEAR	\$ <u>21,891</u>	\$ <u>9,297</u>	\$ <u>31,188</u>



Date Due

BRODART

Cat. No. 23 233

Printed in U.S.A.

THE CARIBOO COLLEGE REGION



Six school districts comprise the College's region, indicated by the white area on this map of British Columbia.

The region has a population estimated at 140,000 in an area of approximately 60,000 square miles.

Its economic base consists mainly of primary resource industries (wood products and mining) plus agriculture

(especially beef cattle), along with some processing and manufacturing, tourism, and activities linked to recreation. Kamloops, site of the College's largest campus centre, with more than 60,000 population, is a major distribution centre located at the junction of Highways 1 (Trans-Canada) and 5.