

CALENDAR OF EVENTS

DECEMBER

December 19

11:30 am, Cafeteria
Children's Christmas Party

December 25 - January 4

College closed

January 13

Noon, AE108
Darrell Laird (UCC) "To Become the Face of Space": The Travel
Poetry of Charles Tomlinson

January 18

Noon, Clocktower Theatre
Dr. John Barker (Anthropology UBC) "William Duncan and the
'Cannibals' " - Tsimshian Conversion and the Duncan Literature

January 15

8 pm, Clocktower Theatre
UCC Film Society presentation - The Ruling Class



THE UNIVERSITY COLLEGE
OF THE CARIBOO
Public Relations Department



DECEMBER 14, 1992

COMMUNICATOR



- ◆ Parcel Delivery
- ◆ UCC Wine
- ◆ Chronic Health
- ◆ Effective Study Skills
- ◆ A/V Equipment Loan
- ◆ New Majors
- ◆ Williams Lake Expansion
- ◆ DADD Action Plan

For and about the University College community.

Parcel Delivery

All deliveries to UCC, including mail from the post office, goes through stores, as part of the Purchasing Services process. While letters are delivered unopened through the internal mail, any "parcel" received is assumed to be some item that has been ordered through the purchasing system.

Whether mailed, couriered or delivered by a vendor, every parcel has a weigh bill or invoice that Stores needs to check, to match to the purchase order. If not attached to the outside, the parcel is opened to locate the paperwork inside.

If you are expecting to receive a parcel being sent to you on a personal basis, unrelated to the purchasing process, please ensure that the sender clearly marks the parcel as "personal" and/or "confidential". This will prevent it from being opened to retrieve shipping documents. It may also help to advise Stores (5383) in advance of an expected delivery, so they don't waste time too.

This information is provided by Purchasing Services for anyone with questions or concerns about parcel delivery. It is not recommended that employees use UCC as their address for personal deliveries, but in those cases where it's done, it's likely to be assumed that it's a business-related shipment, unless clearly marked otherwise. Please don't hesitate to contact Bob Shanks, Purchasing Manager, with any questions on this matter.

UCC Wine

The Sports Task Force has commissioned CedarCreek - Pinot Blanc and Andres - Gold Coast Cabernet - Shiraz as the UCC wines of choice for your holiday needs.

Both wines are available for \$60 a 1/2 case and \$120 a case. Proceeds go towards scholarships for UCC athletes.

For more information, call Pat O'Brien (5273).

Chronic Health

First year nursing students are learning about the effects of chronic health challenges on the individuals afflicted and their families.

If a member of your family has a chronic health condition, the nursing students would appreciate meeting with your family to find out how it copes.

Some of the families who have participated in the past have referred to the experience as "the first time we talked objectively of feelings related to hospitalization", "helping future nurses better meet these families' needs", and "giving a chance to hear a child's feelings and knowledge level".

If interested, please call Sue Holmes (5478) by mid-January 1993.

Effective Study Skills

This is a good time of year to

identify students who are having difficulty with their studies.

The Student Success Program offers tools and techniques to help students increase their effectiveness in school. Classes include note-taking, test-taking, memory techniques, stress-management, time management and much more.

For more information, call Dawn Patterson (5412) or David Williams (5426).

A/V Equipment Loan

The Computer Learning Resource Centre would like to remind you that audio-visual material borrowed from them must be returned by the promised date and time.

Late returns can result in inconvenience to other borrowers and potential loss of equipment through mislocation or theft. Equipment lost as a result of late returns will be charged to the "guilty" department.

New Majors

The College board approved the proposal to offer a History Major, as well as a Mathematics Major in the B.A. Degree program.

A Math Major is already offered in the Bachelor of Science degree program.

Williams Lake Expansion

Pending Ministry approval, tenders will be called immediately for the expansion of the Williams Lake campus, and should close in late January. The Board approved the architects plans for the project at last week's meeting.

Construction would begin as soon as possible toward a completion date next August.

The exact plan for expansion will depend on the final tender prices. There are several options, but the final project will add 6,500 to 7,000 square feet of new space, plus some renovations to existing space.

DADD Action Plan

The action plan report on the Digital Art and Design Program (DADD), includes a serious look at the possibility of aligning DADD more closely with the CADD program in the AIT division.

A committee is looking at the implications and will offer recommendations early in the new year.
