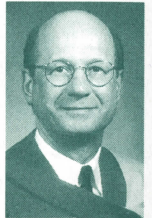


THE UNIVERSITY COLLEGE OF THE CARIBOO ANNUAL REPORT • 1997/98

PRESIDENT'S MESSAGE

The most notable event came in the middle of the academic year and tended to overshadow other UCC activities. After 24 years' service to the institution as an instructor, a departmental chairperson, Vice-President, Academic, and for the last 11 years, President of UCC, Jim Wright announced his resignation, effective October 31, 1997. His departure precipitated a five-month search for his replacement, a search involving representation from all sectors of the institution. The successful candidate was Dr. Roger Barnsley, former Vice-President, Academic, at St. Thomas University, New Brunswick. Dr. Barnsley assumes the Presidency on July 1, 1998. In the interim, I moved into the role of President, with Dr. Paul Egan assuming the position of Vice President, Instruction and Student Services.



Roger Barnsley



C. Neil Russell

Substantial institutional achievements were recorded in 1997-98. Summer Session 1997 saw an enrolment increase of 36% over 1996, with over 1500 registrations and a record number of 209 international students. In December, the Library implemented CAROLIN (Cariboo Online Library Information Network), a product of the SIRSI Corporation, which will enhance access to the Library catalogue and other online databases, as well as facilitate self-renewals, holds and file-downloading. Two new degree programs were launched in Fall 1997: the Bachelor of Tourism Management and the Bachelor of Technology in Applied Computing Science. Solid work has also been done in the development of the UCC Information Technology Plan, which will establish targets and goals for the use of information technology in learning, teaching, and administrative support.

As a result of shifts in its structural foundation, the entire Williams Lake campus was relocated to various sites in the community, giving a new meaning to the concept of "distributed learning." In the meantime, the Trades and Technology Centre officially opened at the Kamloops campus on September 19, 1997, and retrofit construction commenced on Blocks B and C of the Old Main Building in Spring, 1998.

Several student support-oriented initiatives also took place. The UCC Writing Centre, which helps students improve their writing skills, received certification from the College Reading and Learning Association; this means that the Centre can now certify its tutors at three levels of competency. Another initiative was the Alumni Association's Mentorship Program, designed to help students investigate potential careers in conjunction with "mentors" already established in their occupations. As well, in February, 1998, the UCC Employment Centre hosted its first annual Employment Expo, aimed at helping recent and imminent UCC graduates find employment.

And finally, UCC's sports teams had a banner year, with the men's basketball and men's volleyball teams making their first appearances in the 27-year history of UCC athletics at the Canadian Colleges Athletic Association National Championships. The basketball team won the bronze medal, and the volleyball team the Fair Play Award in their respective categories.

— Dr. C. Neil Russell

ARTS DIVISION

- The new UCC BA was designed and implemented, with its first graduates convocating in June, 1998.
- A Canadian Studies Option was set in place in 1997, with its first graduates also convocating in June, 1998.
- A new major in Geography began in September, 1997, involving two new ongoing faculty hirings in that area.
- The Journalism degree program was finalized this year and will be launched in September, 1998.
- As a result of a program review, the English Department converted three faculty positions from 16-hour contracts to scholarly activity contracts, thus broadening upper-level course options in the English Major program.

PROFESSIONAL SCHOOLS

SCHOOL OF BUSINESS

- UCC's Bachelor of Business Administration program achieved independence from SFU, adding new concentrations in Finance, Business Economics, and Business and Regulatory Policy.
- Three World Bank training projects were funded and delivered.
- The Payroll Certificate program was developed.
- UCC Bachelor of Business Administration students achieved the highest success rate (75%) of any BC university without a co-op program on the Chartered Accountants of British Columbia's Uniform Final Examinations.
- Bachelor of Business Administration graduate Jason Ellefson was awarded the silver medal by the Chartered Accountants of British Columbia.

MATHEMATICS AND STATISTICS

- Four UCC students participated in the annual William Lowell Putnam Mathematical Competition in December, 1997.

SCHOOL OF EDUCATION

- Over 85% (39) of the 1997 Bachelor of Education graduates are employed in teaching.
- Two new research projects were started with School District #73: Beginning Reading and English Immersion.
- UCC Early Childhood Education (ECED) instructors taught Supported Child Care Training Workshops in conjunction with local professionals and community groups in Kamloops, Williams Lake, 100 Mile House and Merritt.
- Instructors visited from Selkirk College to learn about the lab-based practicum with Cariboo Child Care Society to develop a similar approach.

SCHOOL OF NURSING

- UCC Nursing programs were granted five years' (full) approval by the Registered Nurses Association of BC.
- UCC's School of Nursing became a full member of the Canadian Association of University Schools of Nursing.
- A new Primary Care Clinical Nursing program was introduced to prepare registered nurses for practice in emergency care settings.
- An Interdisciplinary Data Analysis Course was developed in collaboration with the School of Social Work.

SCHOOL OF SOCIAL WORK AND HUMAN SERVICE

- The School of Social Work achieved independent accreditation status from the Canadian Association of Schools of Social Work.
- Agreement was reached with the Nicola Valley Institute of Technology (NVIT) to offer the Bachelor of Social Work program to First Nations students in Merritt.
- An 11-month Concentrated BSW program was delivered to 22 social workers.

SCHOOL OF TOURISM

- The UCC Bachelor of Tourism Management degree was implemented.
- UCC's team of Professional Cook Training students Melissa Radcliffe, D'Arcy Lafleur and Jessica Andres (with student helpers Samantha Penner, Louise Draeger and Ayako Suzuki) won two gold medals and one bronze medal at the First Annual Okanagan Culinary Salon competition for culinary artists.
- Professional Cook Training instructor Peter Nielsen was named "Restaurateur of the Year" by the Kamloops Restaurant and Food Services Association.
- The Research Institute for Business, Economics and Tourism (RIBET) was established at UCC to provide research assistance, resources, opportunities, and student development.
- Adventure Tourism assumed the administration of the Association of Canadian Mountain Guides training and certification program.
- Tourism Management students participated in two trade shows held at the Vancouver Trade and Convention Centre: the Special Events Expo and the Tourism Careers Expo.
- A new Tourism and Hospitality Diploma program was delivered in Malaysia at the MARA Educational Institution.

COMPUTING SCIENCE

- UCC's Computer Systems Operation and Management (CSOM) program was reaccredited by the Canadian Information Processing Society for an additional five years.
- The CSOM program was delivered in Ipoh, Malaysia, in January, 1998.
- The Bachelor of Technology in Applied Computing Science (BTACS) was implemented in September, 1997.
- A major in Computing Science as part of UCC's Bachelor of Science degree was approved by the Ministry in February, 1998.



SCIENCE & HEALTH SCIENCES

ALLIED HEALTH

- The Respiratory Therapy Program was awarded a full six-year accreditation by the CSRT/CMA Conjoint Committee on accreditation.
- The Allied Health Department secured a contract cross-training Anaesthesia Technologists and Cardiovascular Perfusionists at the Ottawa Heart Institute - the didactic component being done through UCC, the clinical through the Michener Institute of Technology.
- Contracts were also undertaken to train Anaesthesia Assistants at The Children's Hospital of Eastern Ontario and Medical Laboratory Assistants at Vancouver General Hospital.

ANIMAL HEALTH TECHNOLOGY

- The Animal Health Technology Department received accreditation from the Canadian Council for Animal Care.
- UCC Animal Health Technology students scored higher than the Canadian and US national averages in all categories of the Veterinary Technician National Examination.
- A joint UCC/BCSPCA Animal Welfare Certificate Program was developed and implemented.

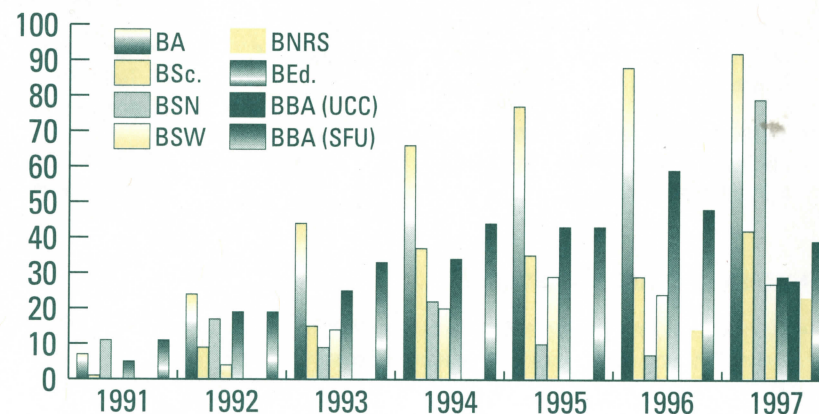
BACHELOR OF NATURAL RESOURCE SCIENCE

- The Bachelor of Natural Resource Science program graduated its second group of UCC students—22 in all.
- NRS students shared a First Nations Natural Resource Management course with SFU students at the Secwepemc Cultural and Education Centre.

BIOLOGY/CHEMISTRY/PHYSICS

- New UCC-specific Chemistry and Environmental Chemistry Majors were launched (distinct from the UBC programs).
- Pilot co-op programs were established in Environmental Chemistry and Biology.
- Upper-level Physics saw a substantial increase in enrolments.
- The first UCC Chemistry Contest and Lab Experience for grade 12 chemistry students was held in May, 1997.
- Directed Studies (courses in Biology, Chemistry, Physics) poster day was held in conjunction with Okanagan University College students at the UCC campus.
- Professional Development workshops were presented to School District #73 teachers by Chemistry and Physics faculty.
- Chemistry faculty hosted the Alberta/BC Inorganic Chemistry Colloquium; 150 Inorganic chemists from Alberta, BC and Washington participated.

UCC DEGREES GRANTED: 1991-1997



STUDENT DEVELOPMENT

ACCESS TO TRAINING

- The Access to Training Project continues to expand its support services to current and prospective UCC students, providing instructional, counselling and academic advising in Merritt, Williams Lake and Kamloops.
- The Kamloops North Shore Storefront fielded over 3,660 client enquiries from April 1, 1997 to March 31, 1998.

ATHLETICS - SUN DEMONS 1997-1998 AWARDS

BCCAA - All Conference Awards

Basketball:	Jason Eichenberger	1st Team
	Laurie Wipfli	1st Team
Soccer:	Steve Scott	1st Team
	Darren Clark	1st Team
	Danilo Caron	2nd Team
	Sandra Redford	1st Team
	Haley Bartram	1st Team
	Dayna Schweizer	1st Team
	Ran Basran	1st Team
Volleyball:	Chad Grimm	1st Team
	Josh Melanson	2nd Team
	Erik Kok	2nd Team
	Krista Cleveland	2nd Team

BCCAA - Coach of the Year

Women's Basketball	Jeff Speedy
Women's Soccer	Mike Bartram

BCCAA Medalists

Men's Basketball	Silver
Men's Soccer	Silver
Men's Volleyball	Silver
Women's Soccer	Bronze
Badminton (women's singles-Vicki Hara)	Bronze

BCCAA Tournament All-Stars

Women's Soccer	Sandra Redford (Best Midfielder)
Men's Basketball	Jeff Gay, Mike Tarry
Men's Volleyball	Erik Kok, Rob McGuire, Josh Melanson Dave DeJong (Honorable Mention)

CCAA Athletes of the Month

Men's Basketball	Jason Eichenberger
Badminton	Peter Cameron

CCAA Tournament Championship All-Stars

Men's Basketball	Jason Eichenberger	1st Team
	Vance Verhoeven	2nd Team
Men's Volleyball	Rob McGuire	2nd Team

All Canadian Awards

Men's Soccer	Steve Scott
Women's Soccer	Sandra Redford
Coach of the Year	Mike Bartram

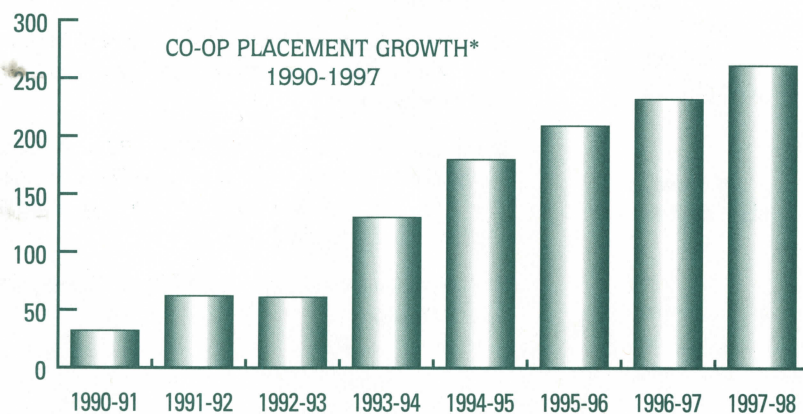
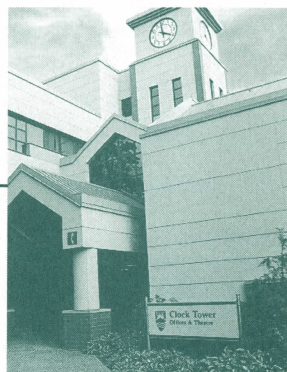
CCAA Medalists

Men's Basketball	Bronze
Men's Volleyball	Fair Play Award

In addition, this was the first year in the 27-year history of UCC Athletics that:

- Our men's basketball team earned its way to the Canadian Colleges Athletic Association National Championships. They fought hard and flew home with the National Bronze Medal.
- Our men's volleyball team earned its way to the Canadian Colleges Athletic Association National Championships at Grand Prairie Regional College. They won the Fair Play Award after coming three points away from beating the defending championship team.

The accomplishments of all our Sun Demon Teams placed us second in the 13-school league.



*Co-op year is reported from Sept. 1 - Aug. 31

COLLEGE ACCESS

- Curriculum was revised in the COPE and MECA programs.
- College Access was a partner in the following Cost-Shared Projects:
Kamloops Community Living - Adult Special Needs Literacy; Neskonlith Indian Band - Adult Native Literacy; Secwepemc - Adult Native Literacy.
- New programs in Workplace Literacy were offered in Merritt and 100 Mile House.

COLLEGE PREPARATION

- The College Preparation Department introduced a new desktop and web publishing computing course (COMP 065) at the ABE Provincial level.

COLLEGE AND STUDENT AFFAIRS

- As a result of a new protocol, five chaplains meet monthly to coordinate and plan services for students.
- UCC has developed a Student Crimestoppers program which has an excellent relationship with Community Crimestoppers and will assist in solving crimes on campus.

CO-OPERATIVE AND CAREER EDUCATION

- Three new Co-op programs in the areas of Biology, Environmental Chemistry, and Bachelor of Applied Computing Science have been developed and are scheduled to begin in September, 1998. These additions will increase the number of Co-op programs available to a total of eight.
- The Vocational Skills Training program has introduced the new Retail Worker course and is also developing a Maintenance Worker option.
- Co-op placements have grown from 32 since its inception in 1990 to 261 in 1998.

COUNSELLING DEPARTMENT

- The Counselling Department moved from an administrative model of supervision to a faculty chairperson model which resulted in the elimination of one salaried administrative position. The Counselling Department now reports through the Chair to the Dean of Student Development.
- A series of Education/Career Planning Workshops, funded by Human Resources Development Canada, was offered on a monthly basis in Lillooet.
- Educational/developmental and student crisis counselling was provided on a bi-weekly basis in Merritt.
- Outreach counselling services were provided to the North Shore Access to Training Storefront Office in response to growing demand. Eighty-four students were counselled between September, 1997 and March, 1998.
- Work in the area of Critical Incident Stress Debriefing has also been part of the Counselling Department's service.

ENGLISH AS A SECOND LANGUAGE

- The Language Lab is providing new technology for computer-aided language learning (CALL). Included are computerized TOEFL tests to facilitate students taking the worldwide standard TOEFL exam.
- A workshop on Teaching ESL Overseas was offered in collaboration with Vancouver Community College.
- International Summer Language Programs continue to attract contracts for ESL learners from Japan; a revised curriculum reflects the demands and needs of the current overseas market.

TRADES AND TECHNOLOGY

- The new Trades and Technology building was officially opened in the Fall of 1997.
- Two UCC Trades and Technology students won awards at the provincial finals of the 1997 Skills Canada competition held April 23, 1997 at the Vancouver Trade and Convention Centre: Mike Phillips won the gold medal for outstanding work in the Welding competition; Travis Teather, an Engineering Design and Drafting Technology student, won the silver medal for his work in the Computer-Assisted Drafting division.
- Electronics instructor Henry Reiser received a \$7,000 Technology Partnership Initiatives award for applied research from the Ministry of Economic Development.

ADVANCED TECHNOLOGY AND INNOVATION CENTRE

- Two major initiatives within the Centre were started:
 - 1) UCC entered into a collaboration with Forintek Canada Corporation to deliver the Forest Renewal BC funded Value-Added Technology Transfer Program. Under this program, specialists from ATIC and Forintek will provide technical advice to value-added wood manufacturers in BC. This five-year program received over \$5,000,000 in funding.
 - 2) In 1997, ATIC launched its Business Incubator program. This non-tenant, technology-based incubator program will provide business, marketing and technology advice to qualified entrepreneurs to assist them in the development of their businesses. The first incubator company opened its doors early in 1998.
- Twenty-nine Technology Transfer Projects and nine Market Feasibility Studies were completed.
- Under ATIC's membership in the Canadian Technology Network, over 660 client contacts were recorded.
- The work done by ATIC has an estimated impact of \$6,360,000 in increased profits for its clients.
- Through ATIC's projects, 27 - 35 full-time private sector jobs may be created.

COMMUNITY & DISTRIBUTED LEARNING SERVICES

- Community and Distributed Learning Services was involved in a number of significant developments during 1997-98. Chief among these was the evacuation of the Williams Lake Campus building following a period of land instability. With the assistance of School District #27, BCTel, and several property owners in the community, a relatively smooth transition was made from two locations to eleven. While this move was not without difficulty, faculty, staff and students met the challenge with equanimity and good humour. Elsewhere in the regional operations, planning commenced for a joint NVIT/UCC facility in Merritt and an expanded UCC operation in 100 Mile House. In the fall of 1997, a partnership agreement was signed with the North Thompson Community Skills Centre designed to expand service to the people of the Clearwater region.
- In the area of distributed learning, UCC has continued its efforts to integrate information technology into teaching and learning. Students are now provided with an e-mail address upon initial registration which gives them full Internet access while on campus. Over 200 faculty and staff members have taken training in the use of WebCT, and UCC has had to expand its student licenses for the product to over 3,500. The institution continues to be the leader in the use of interactive television in the province, providing service not only to four locations in the region but also forging links with UCFV, UNBC and other institutions in BC. The technology is now routinely used to interview students and candidates for faculty positions from across North America and Europe. Special funding from the ministry for a compressed video site will provide UCC with the ability to reach out into smaller centres in its region and beyond. As part of the institution's continuing efforts to develop an information technology-rich environment, 1997-98 saw the development of a draft Information Technology Plan. This plan will be completed early in the 1998/99 academic year and will be used to inform further developments in the administrative and academic uses of computers.

COMPUTER & TECHNICAL SERVICES

Administrative Systems

- Worked with the Library Staff to purchase and install a new integrated library system from SIRSI Inc. All terminals were replaced with PCs for both the staff and the public access area.
- The Student System module of Colleague was implemented after a long and difficult beta testing process.

Computer Labs

- Most of the Kamloops computer labs were upgraded to Pentium PCs in order to run Windows 95. Laser printers were installed in our main labs.
- The installation of software on lab PCs was automated.

Media Services

- Video productions included educational videos for the BCSPCA and the Robotics program; a promotional video for the Ministry of Education on ITV; and a new UCC Advantage video.
- There was an increase in demand for services to support digital images for classroom projects and instructional aids. This is a growth area as more instructors discover the opportunity to scan diagrams, pictures and other images into their course material.

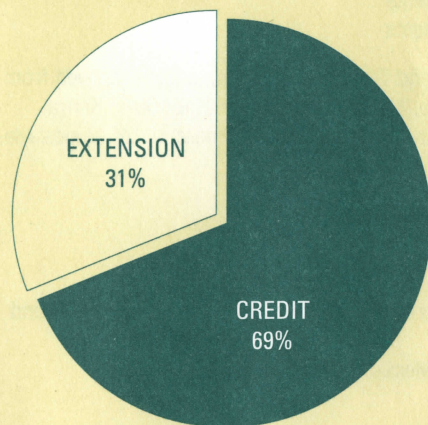
Personal Computer Installations

- About 150 Pentium PCs were installed to enable staff to run Windows 95.



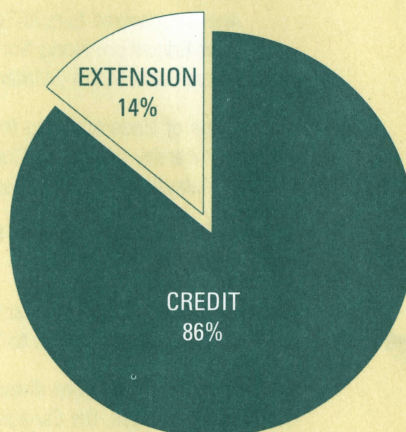
EXTENSION SERVICES

How big was UCC
Extension Services in 1997/98?

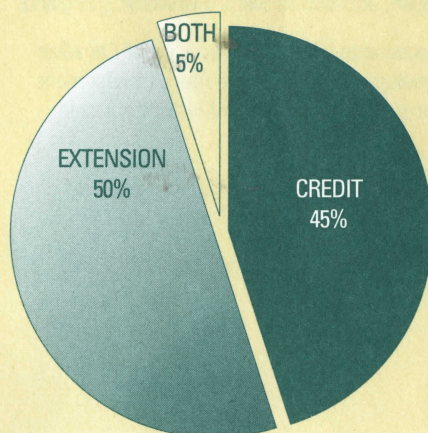


← TOTAL UCC SECTIONS

TOTAL UCC REGISTRATIONS ➤



← TOTAL UCC HEADCOUNT



1997/98 Extension Services: Registrations and Headcount Increases

	REGISTRATIONS	INCREASE (year-over-year)	PERCENT (%)
KAMLOOPS	7,207	2,343	48%
REGION	4,993	1,397	39%
WL	2,492	944	61%
TOTAL	14,692	4,684	47%

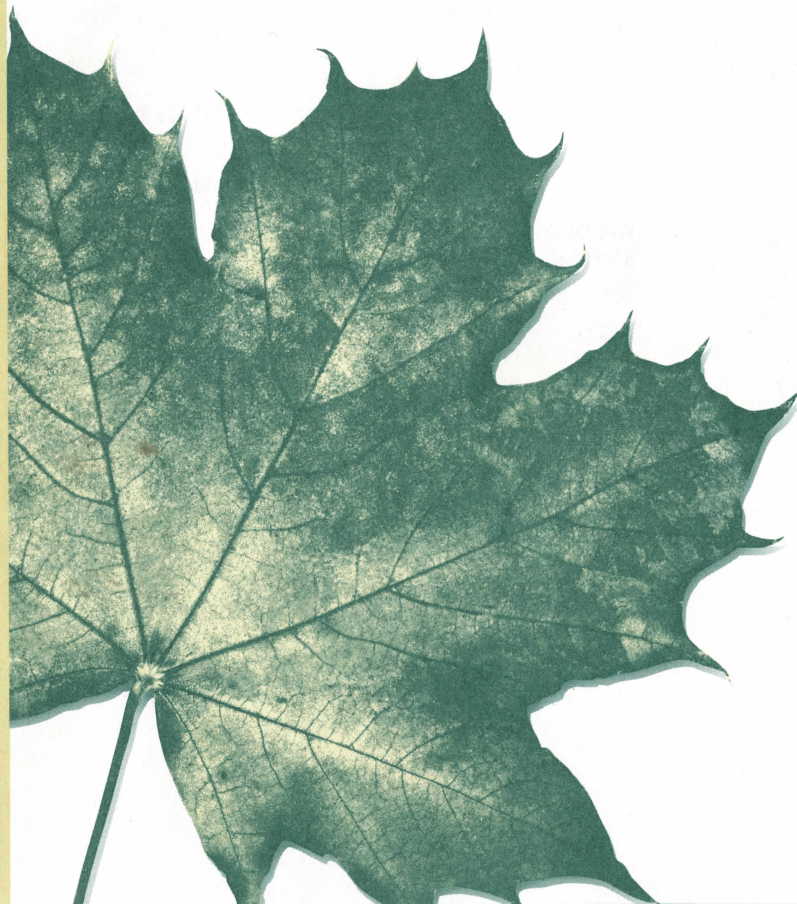
	HEADCOUNT	INCREASE (year-over-year)	PERCENT (%)
KAMLOOPS	4,830	1,100	29%
REGION	3,168	912	40%
WL	1,719	447	35%
TOTAL	9,551	2,357	33%

Extension Services 1997/98 Proportion of UCC's Educational Output

	EXTENSION REGISTRATIONS	UCC TOTAL REGISTRATIONS	PROPORTION	LAST YEAR
KAMLOOPS	7,207	90,762	8%	7%
REGION	4,993	6,313	79%	68%
WL	2,492	7,344	34%	28%
TOTAL	14,692	104,419	14%	13%

	EXTENSION HEADCOUNTS	UCC TOTAL HEADCOUNTS	PROPORTION	LAST YEAR
KAMLOOPS	4,830	11,891	41%	31%
REGION	3,168	3,497	91%	85%
WL	1,719	2,351	73%	60%
TOTAL	9,551	17,345	55%	44%

Note: headcount totals are less than the sum of the figures above them due to students taking courses in more than one location.



INTERNATIONAL EDUCATION

- Total international students at the UCC Campus by semester:

Summer Session 1997	313 students
Fall Semester 1997	457 students
Winter Semester 1998	400 students
- The majority of students came from Japan, Korea and Taiwan. In addition, students arrived from Hong Kong, Macau, Singapore, India, China, Mexico, Malaysia, Bangladesh, Indonesia, Kenya, Portugal, Switzerland, Sweden, Burkina, Chile, Brazil, Pakistan, Iceland, Thailand, UK, Yugoslavia, USA and El Salvador.
- There was an increase in students from Brazil and Mexico.
- UCC was represented at the following education fairs:
 - Canadian Education Centre Fairs in Seoul, Korea, Taiwan, Mexico, India, Thailand (Fall and Winter)
 - Agent-organized fairs in Taiwan, Korea and Mexico (Fall and Winter)
 - Inter-Education: Hong Kong Fair (Winter)
 - Nexus Fairs: Brazil (Winter)
- Memoranda of Understanding for further collaborations and initiatives were signed with the Federal University of Parana, Curitiba, Brazil; Loyal Institute of Technology-Academic, Kuala Lumpur, Malaysia; and City College, Hong Kong.
- Collaboration Agreements were forged with IUBAT University, Bangladesh and Tribhuvan University, Nepal.
- Six students from UCC took part in overseas exchanges: one to Nagasaki Wesleyan College, one to Obirin University, two to Toyo University, Japan, and two to Salford University, England.
- Funding sources have been diversified through engagements with the Association of Canadian Community Colleges, the Canadian International Development Agency, the Asian Development Bank, the World Bank, contracts with overseas post-secondary educational institutions, and industry.
- Projects were implemented in 1997-98 in Vietnam, Chile, Guyana, Jamaica, Indonesia and Malaysia.
- Projects under negotiation include the following countries: Slovakia, Nepal, Thailand, Chile, Malaysia, Laos, China, Jamaica and Guyana.
- ESL Study Tour courses - four groups from Japan.

LIBRARY & INFORMATION SYSTEMS

- Library staff spent the past year working on the new integrated library system named CAROLIN (Cariboo Online Library Information Network). Library data and records were loaded into the new system over the Summer and Fall 1997. Staff training took place in December and the new system was introduced January, 1998. All dumb terminals were replaced by Pentiums.
- The public online catalogue has a graphical user interface and links to other online databases and library catalogues. Users can access the UCC catalogue from home or office via the Internet, to search for materials, renew items, check their account and place holds.

User visits	236,167
Class orientations.....	116
Circulation	187,026
Reference questions answered	30,779
Inter-library borrowing.....	3,016
Inter-library loans to Williams Lake	703
Items catalogued.....	9,520
Collection size	189,815*

*includes books, microforms, government documents and pamphlets.

WILLIAMS LAKE CAMPUS

CAMPUS RELOCATION

- The major event of 1997-98 was the relocation of all programs and services from the Williams Lake campus to a total of 11 locations. This move was necessitated by a series of ground movements and foundation shifts in the former campus building during the spring of 1997. The 8% increase in student registrations during that difficult time is a testament to the adaptability and positive attitudes of UCC staff and students alike.
- A new UCC science lab was constructed at Columneetza Senior Secondary School at a cost of \$225,000. In addition, School District #27 provided classroom space for the Early Childhood Education and Fundamentals programs. The cooperation and assistance provided by the School District were invaluable during the relocation.
- A new facility was built in the Williams Lake industrial area to accommodate the Mechanics and Welding programs.
- All academic and college preparation programming was moved to a brand new 8000 sq. ft. facility in downtown Williams Lake.

PROGRAMMING

- Due to budgetary constraints, the Nursing Diploma program came to a close in December, 1997. Since its inception in 1989, the nursing program graduated more than 50 nurses, many of whom are still working in the Cariboo-Chilcotin.
- With the assistance of a provincial grant, the Early Childhood Education program offered a series of workshops related to Special Needs preschoolers. Credit was offered towards the Special Needs Supervisors Diploma program.
- The Assistant Forest Technician program, which was designed, developed, and implemented with assistance from industry and Forestry Renewal BC, was modularized for weekend and evening delivery and made available to the public at large.



PROGRAMMING, CONT'D

- To increase access to post-secondary education, a partnership between UNBC, UCC, SCES/SFU, and the Cariboo Tribal Council has created a Weekend University for people who live in distant communities throughout the Cariboo-Chilcotin. Many First Nations people have enrolled in courses such as First Nations Literature, Student Success, Computing, First Nations Studies, and Shuswap language courses, which are delivered on Fridays and Saturdays in Williams Lake.
- New additions to Williams Lake offerings included the Tourism Supervisory Development Certificate and year one of the Resort and Hotel Management Diploma.
- With a provincial grant, the Williams Lake Campus was able to deliver ABE programs to six First Nations communities throughout the Cariboo-Chilcotin: Alkali Lake, Stone, Redstone, Anaham, Ulkatcho, and Soda Creek.
- The delivery of a new Home Support Resident Care Attendant program partially alleviated a skill shortage in this occupation in the Cariboo-Chilcotin.
- The Centre for Training and Professional Services served 2,946 residents with the delivery of 292 workshops and credit and non-credit courses. Despite major challenges incurred by the campus relocation, registrations increased by 10% and gross revenue was up by 17%. Highlights of 1997-98 included a grant to hire a regional literacy coordinator.

STUDENT SUCCESS

- One hundred and three graduates convoked during a ceremony held May 24, 1997. One graduate received an Associate of Arts degree and 13 nursing graduates were awarded a Bachelor of Science in Nursing.

DISTRIBUTED LEARNING

- Using interactive video, the Williams Lake Campus initiated delivery of a three-year part-time Accounting Certificate program in collaboration with the 100 Mile House and Merritt Learning Centres.
- Seventeen courses were delivered using interactive video.

COMMUNITY SERVICE

- Through Access to Training, a UCC Storefront was opened in downtown Williams Lake in February, 1998 to assist prospective and current UCC students including Youth Works and Welfare to Work participants.
- In partnership with community organizations, UCC delivered two highly successful conferences: one on Dealing with Grief and one on Fetal Alcohol Syndrome.
- The Office Administration program hosted a highly successful Open House to promote the program and its graduates to potential students and employers, Columneetza Senior Secondary, and the community-at-large.
- The Williams Lake Community Advisory Committee, comprising representation from 14 sectors in the Cariboo-Chilcotin, contributed its expertise to a needs assessment and identified a BHAG (Big, Hairy, Audacious Goal) for the Williams Lake Campus:

UCC - Williams Lake: Your Access to the World of Education through Innovation and Excellence.

FACILITIES

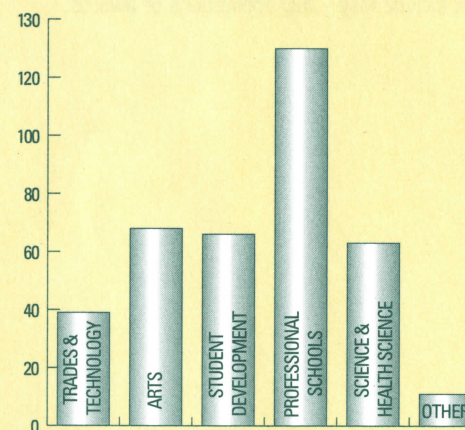
In addition to the provision of ongoing facilities operations and maintenance support, the following projects were undertaken during the year:

- commencement of the retrofit of Old Main space vacated by the Trades and Technology Division;
- mechanical systems improvements to Old Main (main chiller upgrade), Gym (replacement of air handling units) and Food Training Centre (new chiller);
- Clocktower and Gym roof replacements;
- sidewalk replacement, road repairs and the installation of speed bumps on the Kamloops campus;
- erection of a new greenhouse;
- Disabled Access improvements including the construction of an access ramp at the Science Building, installation of door operators and washroom accessibility improvements;
- the Safer Campuses program sponsored safety and directional maps in all major buildings throughout the Kamloops campus;
- support for the establishment of the Access to Training Centre in North Kamloops and new UCC offices in Chase and Barriere;
- assistance with the moving and improvement of accommodation cabins at the UCC Wells Gray Education and Research Centre;
- assistance with the establishment of the Jack Hik memorial garden;
- arrangements for new multi-year janitorial and Hillside Stadium landscape maintenance contracts;
- the planning and implementation of a number of recycling initiatives on the Kamloops campus.

FINANCE AND BUSINESS OPERATIONS

- The Finance Division renewed its commitment to staff professional development in 1997-98. After an evaluation of staff requirements, workshops were developed with the Computer Access Centre to provide training in Access Database Management and refresher courses for other computer programs.
- Staffing continued to have a major impact on the Division again this year. Some realignment was necessary to help us stay true to our commitment to improve customer relations and service. In June we welcomed back our Data Management Coordinator after a 10-month leave of absence. Department vacancies were filled "in-house" and new staff in Accounts Payable meant the Division again faced the challenges of turnover and training. Additional workload for special projects such as pay equity, Superannuation's purchase of past service plan, and CICA Handbook changes to the not-for-profit year end submissions, taxed our strength and resources.
- The Division has some exciting future plans including participation in a national professional benchmarking survey to measure our service satisfaction and processing efficiency levels. Further to our commitment to professional development, staff will be participating in a series of exercises and workshops to strengthen the Finance "team spirit."

**FULL-TIME & ON-GOING FACULTY
BY DIVISION, 1997-98**



FINANCIAL AID & AWARDS

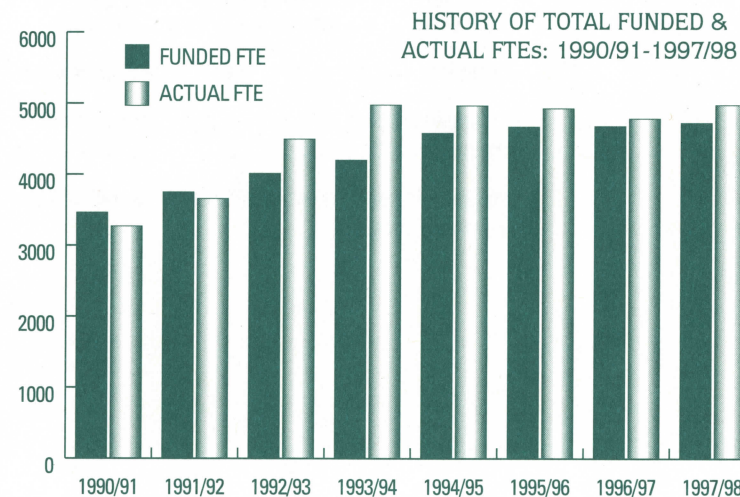
	Applications/ Nominations/Assessments	Number of Awards	\$ Amount Awarded
BC Student Assistance (including Appeals)	2,260	1,687	*12,652,500
Out-of-Province Student Assistance	n/a	82	606,868
Adult Basic Education Student Assistance	486	350	152,659
Special Opportunity Grants	58	40	33,258
Training Assisted Benefits	152	151	88,777
Work Study	224	102	120,916
UCC Awards Apps/Nominations/Assess	1,181	534	273,790
UCC Entrance Scholarships	18	18	27,134
External Donor Awards	110	110	68,415
Subtotal	4,489	3,074	14,024,317
Emergency Student Loans	81	67	21,860
Special Fee Deferrals	103	103	90,528
Total Applications/Assessments	4,673	3,244	14,136,705
Individual Student Interviews:	2,790		
Information/Application Workshop Attendance:	310		
Telephone/Fax (excluding internal):	26,746		
Total Contacts	29,846		

*Actual value not available. Estimated average award = \$7500.
Does not include May - July applications or awards.

ALUMNI ASSOCIATION

- Addressable alumni have grown to 11,060, up from 9,500 in 1996-97.
- In July, 1997, Pat Lee became the new Executive Director, replacing Laurie Clarke.
- Two new programs were initiated by the UCC Alumni Association: The UCC Mentoring Program and Project Awards. Students benefit from the Mentoring Program through networking, participating in information interviews and receiving career information from volunteer mentors.
- Project Awards provides financial assistance for department and student projects that reflect the mandate of the Association. In February, 1998, the Alumni Association gave \$2,485 to the following:

Alumni Athletic Wall of Champions	\$450
Canadian Studies Illustrated Book of Reviews	300
Office Administration Program -	
Career Day/Open House in Williams Lake	450
Retail Meat Processing - Alberta field trip	200
Model United Nations project	200
Geography Club - Vancouver conference	185
CSOM Co-op - Vancouver interviews	200
School of Tourism - "Cultures of the World"	500



THE UNIVERSITY COLLEGE OF THE CARIBOO

COMBINED STATEMENT OF REVENUE AND EXPENDITURES AND FUND BALANCES

For the Year ended March 31, 1998, with comparative figures for 1997

	1997-98	1996-97
REVENUE		
Government Grants	\$44,021,757	\$43,090,895
Tuition Fees	15,320,597	15,048,079
Gifts, Grants and Bequests	352,458	327,721
Other	2,346,254	1,761,715
Ancillary Services	5,531,657	5,278,498
	<u>67,572,723</u>	<u>65,506,908</u>
EXPENDITURES		
Academic and Technical	18,199,910	17,383,776
Vocational	10,135,838	9,814,655
Non-credit, International, CJS	4,967,046	4,352,967
Temporary Funded Courses	168,673	294,288
Instructional and Student Support	5,461,154	5,528,150
Institutional Support	8,738,974	8,601,089
	<u>47,671,595</u>	<u>45,974,925</u>
Ancillary Services Fund	5,521,746	5,297,601
Designated Fund	—	200,000
Capital Fund	962,257	—
Debt Services Fund	8,331,948	7,397,583
Bursary and Trust Fund	342,272	302,290
Specific Purpose Fund	4,771,062	4,655,888
	<u>67,600,880</u>	<u>63,828,287</u>
Excess (Deficiency) of Revenue over Expenditures before Other Items	(28,157)	1,678,621
Other Revenue (Expenses)		
Accrued Vacation and Sick leave	(37,170)	(107,981)
Amortization Revenue on Behalf of Deferred Contributions	1,994,400	2,354,518
Amortization Expense	(4,385,354)	(4,183,446)
Excess (Deficiency) of Revenue over Expenditures	(2,456,281)	(258,288)
Fund Balances, beginning of year	4,734,540	4,992,828
Fund Balances, end of year	\$2,278,259	\$4,734,540

ACTUAL FTE ENROLLMENT REPORT 1997-98

NAME	FUNDED FTE	ACTUAL FTE	NAME	FUNDED FTE	ACTUAL FTE
ADULT BASIC EDUCATION			ELTT		
ELT	36.5	44.9	PRAC HORT	24.2	37.9
VOC TRAIN & ESL	15.6	N/A	TRAC OCC/SPEC	22.0	N/A
ABE DEV LEVEL	304.2	304.6	ELECTRONIC TECH	84.0	69.6
ABE DEV (N.A.)	21.3	12.6	ELECTRICAL TR/ENT	20.0	18.5
FIRST STEPS	24.0	15.4	AUTO MECHANICS	35.0	22.3
ABE FUND LEVEL	90.0	74.2	H.D. MECH	30.0	26.4
ABE EMPL PREP	12.0	N/A	COMM TRANSPORT	24.0	9.9
C.A.P.P.	12.0	3.1	MARINE I/O	20.0	11.0
ASE EMPL PREP	33.0	28.3	WELDING C	32.0	22.6
ASE ACAD SKILLS	30.5	24.8	WELDER/FITTER	10.0	3.0
SUBTOTAL	579.1	507.9	WELDING B	14.0	2.6
APPRENTICESHIP			WELDING A	2.0	1.3
ELECTRIC WORK	53.6	58.5	RESIDENTIAL CONST	17.0	12.0
H.D. MECH APP	24.5	24.7	PARTSPERSN	30.2	29.4
WELDING APP	1.0	3.0	PLUM T/E	N/A	11.3
CARP/BUILD APP	11.7	9.9	COOKING	44.0	45.5
PLUM/STEAM APP	7.1	7.0	MEAT CUTTING	16.0	14.7
SUBTOTAL	97.9	103.1	SUBTOTAL	424.4	338.0
CAREER TECHNICAL			VOCATIONAL		
ANIMAL HEALTH	44.0	45.4	OFFICE ADMIN	174.7	118.1
DRAFT/DES/TECH	72.0	57.4	HUMAN SERV WKR	78.5	78.7
BUS AD/ACCOUNT	200.0	179.0	RES. CARE AIDE	37.2	55.9
DES/GRAPH	22.0	17.5	E.C.E.C.	52.0	54.9
RESORT/REC MGMT	30.0	46.1	PART TIME VOC	100.3	180.0
CONV/EVENT MANG	40.0	52.6	SUBTOTAL	442.7	487.6
COMPUTER SYST	55.0	71.2	UNIVERSITY COLLEGE		
ADVENTURE GUIDE	44.0	44.9	ACADEMIC ARTS	253.0	1,076.2
NURSING	120.0	119.3	SCIENCE	203.0	437.2
ANA/CARDIO PERF.	6.0	27.4	B.A.	302.0	307.6
RESPIRATORY TEC	115.0	95.2	B.Ed.	80.0	85.5
FINE ARTS	90.7	119.9	B.NURs.	60.0	66.2
SUBTOTAL	838.7	875.9	B.Bs.	128.0	166.0
ACADEMIC			B.Sc.	160.0	182.7
ACADEMIC ARTS	522.0	119.6	B.SW.	70.0	88.8
SCIENCE	503.0	48.6	B. Integrated Res.	61.0	86.7
SUBTOTAL	1,025.0	168.2	SUBTOTAL	1,317.0	2,496.9
			GRAND TOTALS	4,724.8	4,977.6

105.4% UTILIZATION

BOARD OF GOVERNORS 1997-98

John Harper	Pritchard	Chair
Diane Bonnell	Williams Lake	Vice Chair
Georgia Beatty	Merritt	
Heather Campbell (until October, 1997)	Kamloops	Support Staff Representative
Carolyn Hepburn (from November, 1997)	Kamloops	Support Staff Representative
Shirley Dorais	Kamloops	
Paul Gauci	Kamloops	
Erinn Hughes	Williams Lake (until January, 1998)	
Robert Lawrie	Kamloops	
Brenda Mathews	Kamloops	Faculty Representative
Sheila Pfeifer	Lillooet	
William Robertson	100 Mile House	
Ortenzia Sama	Kamloops	
Avtar Sandhu	Clearwater	
Diana Shklanka Chair, Education Council	Williams Lake	
A. James Wright President (until October, 1997)	Kamloops	
C. Neil Russell Interim President (from November, 1997)	Kamloops	



THE UNIVERSITY COLLEGE
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